



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
3650 SAYLORS POND ROAD  
FORT DIX, NEW JERSEY 08640-7600

JOINT BULLETIN NO. 9

23 June 2004

MONTHLY SYSTEM CHECK OF COMMUNICATOR NOTIFICATION SYSTEM

1. Beginning Friday, 9 July 2004, the J5/7 will conduct a monthly system check on the Communicator Notification System. This test will be conducted at **1600 on the Friday before a Joint Force Headquarters Inactive Duty Training (IDT)** training assembly in order to validate the contact information for key personnel identified in Military Support to Civilian Authority (MSCA) Plan 2004-2.
2. The Communicator System is a Windows based emergency notification system that will become the primary means of contact for the Joint Force Headquarters during emergency operations. The system provides the Joint Operations Center (JOC) with an automated notification system with the ability to record a standard message and forward it to multiple recipients either directly from the system or remotely via telephonic communication devices.
3. The following groups have been developed in the Communicator System and will be exercised during the system checks:
  - a. Command Group (Primary/Alternate).
  - b. MSCA Task Force Commanders.
  - c. Commander, 254<sup>TH</sup> Regiment.
  - d. Commander, Training Training Technology Battle Lab (T3BL).
  - e. J5/7 Full Time Support Force
  - f. Current Operations (COPs) Shift Personnel
3. Individuals will receive the following message on either their Cellular, Home, or Work telephone numbers: ***"This is a test of the Communicator Notification System. If this were an actual emergency, you would be provided with additional instructions for response. If your contact information has changed in the last thirty days, please provide updates to the Communicator System Administrator, MAJ Robert Bryan, by close of business this IDT".***
4. POC is MAJ Robert K. Bryan at (609) 530-7086, E-mail: Robert.Bryan@nj.ngb.army.mil.

OFFICIAL:

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